

# COLLEGE COUNCIL MEETING MINUTES

Date of Meeting: 06-03-2023 Time: 12:00 PM to 01:00 PM

Venue: Conference Hall, Glocal Ayurvedic Medical Sciences & Research Centre

1. Preparation for NCISM visitation

- 2. Renovation of College building and Departmental infrastructure
- 3. Updation of Departmental records
- 4. Updation of Student's class attendance register
- 5. Preparation for of Induction ceremony 2022-23 Batch
- 6. Reconstitution of College Council Committee
- 7. Any other with the permission of chairman
- 8. Schedule of next College Council Meeting

# Agendas of Meeting:

The meeting was called to order at 12:00PM afternoon, 6th March 2023 by Dr. John Finbe, Principal, Glocal Ayurvedic Medical Sciences & Research Centre.

Dr. Neha Arya, Secretary, College Council Committee welcomed members who were present for the meeting. Principal, Attendees reviewed the previous meeting minutes. Further, discussions on the agendas were carried out.

# Discussion on Agenda No. 1:

- Dr. John Finbe, Principal, Glocal Ayurvedic Medical Sciences & Research Centre, instructed all the faculties of the individual Departments to fulfill minimum requirements of the respective Departments as per MSR without fail.
- For NCISM visitation all the Departmental registers, Practical labs must be completed.
- Doubts raised by Dr. Pratibha, Dr. Jagmohan, Mrs. Anjoo Bala, Mrs. Sumaira Khan, Members, College Council Committee, regarding the same were rectified by Dr. Finbe John Principal, Glocal Ayurvedic Medical Sciences & Research Centre and Dr. Neeraj A K Member, College Council Committee.

# Discussion on Agenda No. 2:

- Anticipating NCISM visitation all departments were instructed to prepare a list of required changes in the Departmental infrastructure as soon as possible and the same has to be submitted to Principal office on 1st working day after Holi festival.
- Dr. Pratibha, Assistant Professor, Department of Rachana Sharira, suggested window should be manually openable so that proper ventilation can be maintained in the Departmental rooms.
- All the faculty members shared their views on the changes to be made in the infrastructure of the college and respective Departments.

## Discussion on Agenda No. 3:

• Instructions were given to individual Departments, all the records/ documents of the Department should be properly maintained so that if any deficiency as per MSR is found, then the same can be completed before the Inspection.

## Discussion on Agenda No. 4:

- All the faculties of the concern Departments were instructed to update student attendance register to enforce discipline during class hours without fail.
- The same has to be updated in the whatsapp group along with the register on regular basis, which will be helpful in regularizing the classes.

### Discussion on Agenda No. 5:

In order to prepare for the Induction Ceremony of the new session 2022-23, all the
faculties were directed to submit their ideas regarding curricular and extra- curricular
activities to develop interest in new students towards Ayurveda science.

All the faculty members shared their views on the importance of Orientation Programme and how it will help in personality development of the students.

# Discussion on Agenda No. 6:

Discussion for constitution of college council committee has not been done and the same has been kept for discussion in the next meeting.

#### Discussion on Agenda No. 7:

No Agendas were discussed other than the above said.

#### Discussion on Agenda No. 8:

Discussions were held for 60 minutes and the meeting was concluded by 01:00 PM, 06-03-2023 by Dr. Neha Arya thanking everyone's presence and cooperation during the meeting. The next College Council meeting will be scheduled on 10th April, 2023 at 02:00 PM afternoon in the conference hall, Glocal Ayurvedic Medical Sciences & Research Centre.

MEMBERS PRESENT FOR THE MEETING			
SI No.	NAME	DESIGNATION	SIGNATURE
1	Dr. John Finbe	Principal	The
2	Dr. Neha Arya	Secretary	MIS
3	Dr. Rajeev Sharma	Member	luj
4	Dr. Neeraj A K	Member	June 1
5	Dr. Anoop Kumar K	Member	
6	Mrs Sumaira Khan	Assistant Professor	Sumaire
7	Dr. Pratibha	Assistant Professor	Preting
3	Mrs. Anjoo Bala	Member	Myn

Dr. John Finbe

Glocal Ayurvedic Medical Sciences & Research Centre